

# Privacy Policy

Personal Data Protection & Cookie Policy

Contact: lubocodes@gmail.com

## I. Introduction

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This document explains how we collect, process and protect the personal data you provide through our contact form, and how we use cookies on our website. Your privacy is our priority and we are committed to acting in accordance with applicable legislation, in particular the GDPR Regulation.

## II. Collection and Processing of Personal Data

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### a) Contact Form

When you fill in the contact form, you provide us with personal data such as your name, email address and phone number. This data is processed solely for the purpose of communication and answering your enquiries. We do not use it for any other purposes without your consent.

### b) Cookies

Our website uses cookies to improve user experience and analyse traffic. Cookies are small text files stored on your device that help us better understand your behaviour on the website. Third-party cookies (analytical, marketing) are only activated with your consent.

## III. Security and Data Protection

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### a) Technical and Organisational Measures

We have implemented appropriate technical and organisational measures to protect your personal data against unauthorised access, loss or misuse. Access to data is restricted exclusively to authorised persons.

### b) Sharing with Third Parties

We do not transfer your personal data to third parties unless we have your explicit consent or are required to do so by applicable law. In the event of a legal obligation, you will be informed of such a transfer where possible.

## IV. Cookie Management

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You can manage or refuse cookies at any time through your browser settings. Please note that refusing certain cookies may limit the functionality of certain parts of the website. More detailed information about the cookies used can be found in the consent settings on our page.

## V. Your Rights

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You have the right to access, rectify, erase, restrict processing and portability of your personal data. You also have the right to object to processing. A request can be submitted via the contact email address provided below.

## VI. Contact Details

If you have any questions regarding the protection of personal data or the exercise of your rights, please contact us at: [lubocodes@gmail.com](mailto:lubocodes@gmail.com)

## VII. Document Updates

This document may be updated periodically depending on changes in legislation or our internal processes. We recommend checking the current version regularly. This document was last updated on 24 January 2024.